

**Seymour Ambulance Association
December Special Meeting Minutes
Wednesday July 16th, 2025 7:00 pm**

Teams Attendance: Bryan Ryan, Mark Gaines, Mel DeBlasio, Jon Lovisolo, David Hendricks, Debbi Lavranchuk

Meeting Called to Order at 19:05

Pledge of Allegiance

Discussion on purchasing new computers

Katharine Matthies grant for \$12,051 was received, in addition to the \$10,000 grant from insurance company.

5 computers are reaching end of life and the recommendation of the IT company is to purchase 5 new computers from Premier. This will cost \$5565 including installation and setup. Bryan has nothing but good words to say about Premier service and our past experiences with them.

Discussion on financial audit strategy

SAA is reaching a threshold of donations/grants/etc that requires us to perform a full financial audit every year. Currently we perform full audits every other year and reviews on the off years. Accounting firm and Debbi recommend full annual audits moving forward. Debbi confirms that, according to an anonymous inquiry, the state requires filing both a federal tax return and an independent audit report every year. The current year budget does not include a line item for a full audit, which is estimated to cost \$5-7k. All BOD members agree that these are necessary expenses that will not cause financial strain.

Action on items

Vote to approve \$5565 payment to Premier for purchase and installation of 5 new computers.
Vote passed unanimously with no abstentions or objections.

Vote to add to the 2025 budget the additional cost of a full annual financial audit, up to \$7000.
Vote passed unanimously with no abstentions or objections.

Meeting Adjourned- 19:19

Meeting minutes submitted by Mel DeBlasio 07/31/2025