

Seymour Ambulance Association

Board of Directors Meeting Minutes

Tuesday, January 28, 2014

Attendance: Jesse Rallis, Alexis Scianna, Debbi Lavranchuk, Adam Shields, Karen Spargo, Gloriann Albini, Jessica Rossi, Christopher DeRosa

Meeting Called to Order at 6:34 p.m.

Pledge

Approval of Minutes: No comments or changes.

Financials: Received from Debbi via email. Read by Board.

- Jesse Rallis: Merryl Lynch investments are doing well.

Chief's Report: Received from Scott via email. Read by Board. No comments or questions.

Deputy Chief's Report: Bryan Ryan was not present at the meeting. No report was received.

Assistant Chief's Report: Mike Konwerski was not present at the meeting. No report was received.

Set Up 2014 Meeting Dates: All membership meetings can be held on the first Sunday of the month with exception of February and July. The February meeting should be held on February 9 due to the Super Bowl. The July meeting should be held on July 13 due to the holiday. All Board of Directors meeting can be held on the last Tuesday of the month. There are no holidays or events that should intervene with those dates.

- Motion by Gloriann Albini to accept the dates of the meetings for the BOD and membership as discussed, Second by Jesse Rallis, All in Favor, None opposed.

Discussion and Possible Action on 5 year plan:

- Gloriann Albini: I think it would be better to have a 3 year plan instead of a five year plan. Recruitment should be the number one goal. Advertisements should be used for recruiting. Another goal is retention. We need to look at why people leave and what we could do to make people stay. Also training and how to increase utilization. Advertisement and making the training profitable. We also need to have a solid image in the community and a positive presence.
- Jesse Rallis: We need to review all of the job descriptions. We need to be looking at the vacation and sick time.
- Gloriann Albini: We need to review all of the standards.
- Jesse Rallis: We need to become compliant with the bylaws.

- Karen Spargo: We need to look at IT and infrastructure.
- Gloriann Albini: We need to update the website because it is the first point of contact for many people.
- Karen Spargo: We need to look at the needs for equipment.
- Jesse Rallis: Think about starting a capital fund. We can reach out to businesses and try to get donations.
- Alexis Scianna: We also need to delegate the responsibilities of the board and make sure that everyone is functioning appropriately in their roles. We need to look at the status of members.
- **No action taken on discussion for five year plan.**

Motion by Jesse Rallis to go into executive session at 7:15 p.m., Second by Gloriann Albini, All in Favor, None opposed.

Executive Session ended at 7:51 p.m.

No action taken on executive session.

Motion to adjourn by Jesse Rallis, Second by Gloriann Albini, All in Favor, None opposed.

Meeting Adjourned at 7:53 p.m.

Respectfully Submitted,

Alexis Scianna